

Henderson County Emergency Services District No. 6
Minutes of February 23, 2023

The Board of Emergency Services District No 6 held its monthly meeting on February, 23, 2023 at the Westside VFD, 2540 Norris Dr. Chandler TX. 75758. The following agenda items were discussed, considered and action taken as appropriate.

1. Call meeting to order, roll call and establish quorum. Meeting called to order at 6:55 pm. Commissioners present were Gary Dennis, Pat Sparks, Barry Beresik, Rick McCune and Earnest Smith, established quorum, and also present was Mike Goebel, Chief Nicholson, Kim Stevens, Luke LaCroix.
2. Public comment (any individual may make a presentation relevant to the business of the district of not more the 3 minutes to the Board of Emergency Services Commissioners, after executing the proper form, which may be obtained from the Secretary). There were no requests for comment forms.
3. Consider and take action on Minutes of the previously held Regular Meeting of ESD No.6 Commissioners on January 19, 2023. There were no additions or corrections. Pat Sparks moved to approve, seconded by Rick McCune. Vote 5/0 to approve; Minutes enclosed in file.
4. Treasurer's Reports 12/01/2022 to 12/31/2022; Treasurer, Sales Tax Allocation, Deposit/Collateral Reports, Quarterly Investment Management Report enclosed in file. It was discussed to transfer \$100,000 from Simmons Bank to Regions Bank.
5. Correspondence Reports.
 - a) TxDOT Application for Exempt Registration of Firefighting Vehicle; enclosed in file.
 - b) SPDPID Special Purpose District Report, enclosed in file.
 - c) Henderson County ESD #6 Accounting Procedures, enclosed in file.
 - d) Letter of Intent for purchase of Church Site, Jan. 18, 2023; enclosed in file
 - e) Athens Daily Review, Publishers Affidavit and Public Notice; enclosed in file.
6. WVFD Report (January 31, 2023 Report), roster of volunteers with their certifications, response times, vehicle and equipment status, equipment call log), Training, Calls by Members, and Incident Counts Reports. January 2023 Reports enclosed in file.
 - a. Volunteer training. 65.5 total hours training reported.
 - b. Monthly vehicle status. Brush 2 in Fort Worth for work on noted cracks on fender. Brush 1 needs new tires, shocks, and front end alignment.
 - c. List of actual responders to calls; Report enclosed in file.
 - d. Joint bank account (Westside Volunteer Fire Department) report given to Treasurer.
 - e. Response Times; enclosed with WVFD Report, enclosed in file.
 - f. Recruitment; New recruits include 2 senior recruits and 2 junior recruits.
 - g. Status of 2022 grant requests. Two grant request submitted to Texas Forest Service.
 - h. Status of new radios. WVFD still in discussion with Henderson County on radios, to include encryption code and quote for key codes.

- i. Discussed "Day Uniforms". Hats have been delivered, need ESD#6 patches on hats and shirts.
- j. New recruit physicals - Discussed physicals being provided by UT Health East Texas physicians, Chandler and/or DOT. Board recommended that physicals be offered to all current WVFD members and required for all new members. .
- k. Background checks – Department of Public Safety offers individual background checks for \$40 per person.
- l. Brush 2 status – See 6. (b.) above.

Old Business

- 7. Discuss and report on Commissioners' training, Earnest Smith and Rick McCune submitted expense receipts for reimbursement to SAFE-D Conference. Barry Beresik submitted receipt for dinner expenses.
- 8. Sub-Committee Reports – Communication, Capital/Long Range Planning, and Joint Steering Committee. No report.
- 9. New Fire Station update. Phase I Environmental completed by E TTL Engineers and Consultants enclosed in file with Proposal letter/agreement. Discussed status of title work that is to be done by Church. Discussed the location of future electric power lines in regards to the proposed heliport and restrictions on adjacent land.
- 10. Wants and wishes for new fire station. Need to further vet Slattery Tackett Architects.
- 11. 2022/2023 Audit Request; Auditor requires invoice dated 6/15/23 from Freeman Surveyors and executed letter from WVFD on quarterly draw. Information will be sent to Auditor.
- 12. ESD#6/WVFD Bank reconciliation completed requiring confirmation letter signed by WVFD.

New Business

- 13. Discuss and take action on ESD#6/WVFD budget amendments. – No WVFD budget adjustment is required. Pat Sparks made motion to amend ESD#6 budget for the purchase of Brush Truck 1 and new station expenses, seconded by Earnest Smith. Approved 5/0. Amended budget enclosed in file.
- 14. Legislative Update – Discussed H.B. 978 which would do away with the de minimis rate. Discussed H.B. 624 concerning medical transports by Fire Departments.
- 15. Discuss March Budget and Planning Calendar. Board noted the updating, if needed and execution, of the ESD #6's Investment Policy.
- 16. Reaffirm March Regular Meeting date. The regular meeting will be held on March 23, 2023. Motion made by Pat Sparks, seconded by Earnest Smith to adjourn regular meeting at 8:36, passed 5/0.

Adjourn Regular Session.

Gary Dennis
President