Henderson County Emergency Services District No. 6
Minutes of January 18, 2024

The Board of Emergency Services District No 6 held its monthly meeting on January 18, 2024 at the Westside VFD, 2540 Norris Dr. Chandler TX. 75758. The following agenda items were discussed, considered and action taken as appropriate.

1. Call meeting to order, roll call and establish quorum. Meeting called to order at 7:10 pm. Commissioners present were Gary Dennis, Barry Beresik, Rick McCune, Pat Sparks, and Earnest Smith, established quorum, also present were Chief Nicholson, Mike Goebel, and Kim Stevens.
2. Public comment (any individual may make a presentation relevant to the business of the district of not more the 3 minutes to the Board of Emergency Services Commissioners, after executing the proper form, which may be obtained from the Secretary). There were no requests for comment forms.
3. Consider and take action on Minutes of the previously held Regular Meeting of ESD No.6 Commissioners on December 14, 2023. There were no additions or corrections. Rick McCune motioned to approve, seconded by Pat Sparks. Vote 5/0 to approve; Minutes enclosed in file.
4. Treasurer's Reports 12/1/2023 to 12/31/2023; Treasurer Report, ESD No. 6 Quarterly Management Report (Oct 1, 2023 to Dec. 31, 2023), and Sales Tax Allocation Report, enclosed in file. Barry Beresik motioned to transfer $212,000 from Simmons Bank to Regions Bank, seconded by Pat Sparks. Motioned approved 5/0.
5. Correspondence Reports.
    a) TML Claim Center – Summary of Claim Experience Report; enclosed in file.
    b) Invoice from ECHO AFC Transportation for WVFD Awards Dinner; enclosed in file.
    c) Simmons Bank Deposit Balance Collateral Verification; enclosed in file.
    d) Receipt from Brookshire's WVFD's Awards Cards, enclosed in file.
6. VFD Report (12/1/2023 to 12/31/2023 Report), roster of volunteers with their certifications, response times, vehicle and equipment status, equipment call log), Training, Calls by Members, and Incident Counts Reports. December 2023 Reports enclosed in file.
    a. Volunteer training – 8.5 hours. Discussed additional incentives to increase participation in the training programs.
    b. Monthly vehicle and equipment status – Engine Two gauge malfunction.
    c. List of actual responders to calls; Report enclosed in file.
    d. Joint bank account (Westside Volunteer Fire Department), No report.
    e. Response Times; enclosed with WVFD Report, enclosed in file.
    f. Recruitment; no report.
    g. Status of 2023 grant requests – (#2604 and FEMA); approximately $6,000,000 added to Forest Service grant program.

h. Overview of fleet and purchasing – Discussed purchasing additional radios and replacing air bottles. Discussed options for other funding sources.

i. Other – Chief Nicholson reported on new response reporting program.

Old Business

7. Discuss and report on Commissioners' training - Training Certificates submitted by Commissioner Dennis; enclosed in file.
8. New Fire Station update. Discussed the architecture contract (Agreement) form Slattery Tackett Architects, LLP. Motion made by Barry Beresik and seconded by Rick McCune to accept and execute AIA Agreement from Slattery Tackett Architects, LLP. Motion approved 5/0 and 7/0 to include votes from WVFD representatives. Agreement enclosed in file.
9. 2024 Westside #6 Contract –Contract executed.
10. Status of Westside IRS appeal – Sixty day postponement by IRS.
11. FY 2022-2023 Audit Status – Final Audit by Acker and Company is complete and reviewed. Motion to approve and accept Final Audit made by Barry Beresik and seconded by Rick McCune, approved 5/0.
12. Current Accounting Procedures – Motion made by Pat Sparks and seconded by Earnest Smith to retain and approve ESD No. 6's current Accounting Procedures. Approved 5/0

New Business

13. Discussed Henderson County's Directive to raise treasures bond from $100,000 to over $500,000. Additional discussions are needed with County officials.
14. Election of officers – Motion made by Pat Sparks and seconded by Barry Beresik to keep same officers for the next fiscal year.
15. Reconfirm Ken Campbell as ESD No. 6's attorney. Motion by Rick McCune seconded by Pat Sparks to confirm; motion approved 5/0.
16. February Budget and Planning Calendar - Discussed upcoming dates and status concerning Audit, new station status, IRS appeal, etc.
17. Reaffirm February Regular Meeting date. The regular meeting will be held on February 15, 2024. Motion made by Pat Sparks, seconded by Earnest Smith to adjourn regular meeting at 8:59, passed 5/0.

Adjourn Regular Session.

Gary Dennis
President