Henderson County Emergency Services District No. 6
Minutes of November 18, 2021

The Board of Emergency Services District No 6 held its monthly meeting on November 18, 2021 at the Westside VFD, 254 0 Norris Dr. Chandler TX. 75758. The following agenda items were discussed, considered and action taken as appropriate.

1. Call meeting to order, roll call and establish quorum. Meeting called to order at 7:00 Commissioners present were Gary Dennis, Pat Sparks, Barry Beresik, Rick McCune and Earnest Smith established quorum, and also present were Chief Nicholson and Mike Goebel.
2. Public comment (any individual may make a presentation relevant to the business of the district of not more the 3 minutes to the Board of Emergency Services Commissioners, after executing the proper form, which may be obtained from the Secretary). There were no requests for comment forms.
3. Consider and take action on Minutes of the previously held Regular Meeting of ESD No.6 Commissioners on October 21, 2021. There were no additions or corrections. Pat Sparks moved to approve, seconded by Rick McCune. Vote 5/0 to approve: enclosed in file.
4. Treasurer's Reports for October 2021; Report enclosed in file.
5. Correspondence Reports.
    a) Texas Comptroller of Public Account sales tax and allocation summary letter, enclosed in file.
    b) Henderson County Appraisal District Financial Audit, enclosed in file.
6. WVFD Report (October Report, roster of volunteers with their certifications, response times, vehicle and equipment status, equipment call log), Training, Calls by Members, and Incident Counts Reports; enclosed in file.
    a. Volunteer training. None reported.
    b. Volunteer certification list. Tabled.
    c. Monthly vehicle status. All vehicles are in working condition with no noted problems. Air bottle damaged and is being examined for damage and/or replacement.
    d. List of actual responders to calls; enclosed in file.
    e. Joint bank account (Westside Volunteer Fire Department) statement submitted and enclosed in file.
    f. Update of county joint radio status. Henderson County will resubmit grant proposal for radios. Henderson County Memorandum of Understanding – Law Enforcement/Fire Department Agreement; enclosed in file: Tabled.
    g. Response Times. Tabled.
    h. Recruitment. 3 applications were submitted, Tabled.

Old Business

7. Discuss and report on Commissioners' training; Training invoices were submitted to Rick McCune for reimbursement, Tabled.
8. Sub-Committee Reports – Communication, Capital/Long Range Planning, and Joint Steering Committee. Tabled.
9. Discuss VFD grant program #2604, DOD property program, FDA grants and FEMA grants. Commissioners discussed the status of being awarded a grant for brush truck; Tabled.
10. Discuss sales tax revenue. Sales Tax Allocation Report enclosed in file.
11. Fire Station Subcommittee planning update: New station will be designed to be built on Lots 1-5. Gary Dennis proposed the hiring of Ken Campbell to assist in the legal requirement in the construction of the new fire station. It was confirmed that plats, surveys, and legal information will be sent to the architect. Tabled.
12. Discuss and take action on WVFD land transfer. See Number 11 above. Tabled.
13. Discuss 2020/2021 audit. Audit has not been finished by Henderson County, Tabled.
14. Discuss and adopt new policies needed:
    a. Investment Policy – Tabled
    b. Gun Carry Policy – Westside Volunteer Fire Department Standard Operating Guide- Weapons; enclosed in file.
15. Discussed how to better provide ESD Board updates to WVFD members – Discussed "offsite party" participation, Fire Fighter of the Year Award, Service Recognition Appreciation Award. ESD Board requires an invoice from Charlie Varnell for reimbursement of the Service Recognition Appreciation Award.

New Business

16. Discuss and approve counsel for new legal services. Rick McCune made motion to make Kenneth Campbell legal counsel for ESD #6, seconded by Barry Beresik and approved 5/0.
17. Discuss and elect an Investment officer. ESD will review and modify Travis Counties Investment Policy to meet the needs of ESD #6. Pat Sparks nominated Barry Beresik for Investment Officer, seconded by Earnest Smith; motion passed 5/0.
18. Discuss SAFE-D Annual Conference, all members have submitted their enrollment to attend conference.
19. .Discuss November Budget and Planning Calendar. Audit due to Henderson County in January 2022; Tabled.
20. Reaffirm December Regular Meeting date. The regular meeting will be held on

December 16, 2022. Motion made by Pat Sparks, seconded by Rick McCune to adjourn regular meeting at 8:25, passed 5/0.

Adjourn Regular Session.

Gary Dennis
President