Henderson County Emergency Services District No. 6
Minutes of March 26, 2020

The Board of Emergency Services District No 6 held its monthly meeting on March 26, 2020 at the Westside VFD 2540 Norris Dr. Chandler TX. 75758. The following agenda items were discussed, considered and action taken as appropriate.

1. Call meeting to order, roll call and establish quorum. Meeting called to order at 7:00. Commissioners present were Gary Dennis, Barry Beresik, Pat Sparks, and Earnest Smith established quorum, and also present was Mike Goebel.

2. Public comment (any individual may make a presentation relevant to the business of the district of not more the 3 minutes to the Board of Emergency Services Commissioners, after executing the proper form, which may be obtained from the Secretary). There were no requests for comment forms.

3. Consider and take action on Minutes of the previously held Regular Meeting and Public Meeting of ESD No.6 Commissioners on February 27, 2020. There were no additions or corrections. Pat Sparks moved to approve, seconded by Barry Beresik. Vote 4/0 to approve.

4. Treasurer's Reports for period 1-30-2020 through 3-1-2020. Attached.

5. Correspondence Reports; Attached.

6. VFD Report (November Report, roster of volunteers with their certifications, response times, vehicle and equipment status, equipment call log). Incident Report tabled since Chief Nicholson was absence.

    a. Audit status, Tabled
    b. Volunteer training. Fire Dynamic Class held and attended by two WVFD members.
    c. Volunteer certification list; Tabled.
    d. Radio status/700 mgh system; Tabled.
    e. Monthly vehicle status. Flat tire fixed on Brush Truck II, Tabled.
    f. List of actual responders to calls; Tabled.
    g. Status of dual bank accounts; Accounts established and opened; tabled for verification and funding.

OLD BUSINESS

7. Discuss and report on Commissioners' training. Tabled

8. Sub-Committee Reports - Communication and Capital/Long Range Planning. Tabled.

9. Discuss VFD grant program #2604, DOD property program, FDA grants and FEMA grants. No changes, Tabled, researching availability.

10. Discuss and report sales tax revenue. Attached.

11. Discuss the Special Purpose District database report; Attached.

12. Discuss and take action on new WVFD contract. The most current draft of contract will be reviewed and final corrections will be made and resubmitted to Gary Dennis.

13. Discuss actions taken on new truck payoff; It was confirmed that the remaining principle balance on the truck was paid and the contract will be reviewed concerning the interest amortization, Tabled.

14. Discuss and take action on additional SB2 web site modifications; Tabled

15. Discuss updated ESD/WVFD financials. Tabled.

16. Discuss and take action on potential WVFD compensation, Tabled.

New Business

17. Discuss and take action on resolution to change the ESD#6 President and Secretary titles; President title will include 'Communications Officer" and Secretary will include title of "Records Management Officer" Motion was made by Barry Beresik to change titles, seconded by Pat Sparks, approved 4/0.

18. Discuss and take action on new records management requirements; A resolution was proposed by Pat Sparks and seconded by Barry Beresik to adopt and establish an active and continuing Records management program ("Records Management Policy") Vote 4/0 to approve resolution. See Attached

19. Discuss and take action on ESD#6 accounting policy; (See Attached for proposed changes).Tabled.

20. Discuss 2020 Planning Calendar for March. Tabled

21. Motion was made by Pat Sparks to appoint Barry Beresik as Budget Officer. Motion was seconded by Earnest smith, Approved 4/0.

22. Discuss and take action on UT Healthcare protocol for Covid 19 virus. It was confirmed that all necessary equipment and PPE was available to WVFD.

23. Motion was made by Pat Sparks and seconded by Earnest Smith to have checks available to Treasurer, Rick McCune, and Assistant Treasurer, Barry Beresik, at all times. Motion approved 4/0.

24. Reaffirm April Regular Meeting date. The regular meeting for April 23, 2020 at 7:00 PM.

Pat Sparks made a motion to adjourn, seconded by Earnest Smith vote 4/0 to Adjourn at 8:35.

Adjourn

Gary Dennis

President