Westside Volunteer Fire Department

Employee Application

10/17/2025

WESTSIDE VOLUNTEER FIRE DEPARTMENT – ESD #6
Employment Application

Application Packet

Westside Volunteer Fire Department and Henderson County Emergency Services District No. 6 (ESD #6) are pleased to announce external job opportunities for part time duty crew positions.

ESD #6 has contracted with Westside Volunteer Fire Department for emergency services and provides first responder fire and medical services to the rapidly growing population within the ESD #6 district. Westside Volunteer Fire Department operates within a host of challenges including a diverse suburban and rural demographic with significant wildland/urban interface threats, rapid growth and substantially developed areas with no water supply.

We seek qualified first responders to enhance the response services our department provides. The selection process will consist of an application, panel interview and final review by the Fire Chief. External candidates are any person meeting the posted requirements for the position.

Benefits Summary

- Shift Rate: $240.00
- Monday – Friday, 06:00 – 18:00
- Holiday pay at 1.5 times hourly rate

Process & Position Requirements

- Applicants must meet the minimum qualifications for the position applied for as illustrated in the job position requirements in this document.
- Application submissions may be delivered in person or by PDF in email to HCWVFD@gmail.com.
- Panel interviews will be scheduled following review and verification of the applicant's information.
- Prior to a final employment offer, external candidates will be required to successfully complete a background investigation and a drug/alcohol screening test administered by the department's health provider.
- Final selection and appointment will be made by the Department Fire Chief.

Panel Interviews

- Panel interviews will be scheduled following receipt, review and verification of the applicant's information.
- The interview panel shall consist of members of the department command staff.
- The interview will consist of standard interview and subject matter questions.

Job Position Requirements

Minimum Qualification Requirements:

- TCFP Basic Structural Firefighter or SFFMA FF II Certification
- EMR or Higher Medical Response Certification
- Class B Exempt or Higher Driver's License
- This position is subject to the Westside Volunteer Fire Department Drug and Alcohol-Free Workplace Policy, which shall include pre-employment testing. Additional drug and alcohol screening may be administered post-accident, random testing, reasonable suspicion testing, return to duty testing, and follow-up testing.

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APPLICATION INFORMATION

Last Name		First		M.I.		Date	
Street Address					Apt/Unit #		
City		State			ZIP		
Phone			Cell				
Date Available		SS Number		Email			
Citizen of the US? YES - NO		If NO, are you are you authorized to work in the U.S.? YES - NO - NA					
Have you ever been convicted of a felony?	YES - NO	If YES, explain:					

EDUCATION

High School		City Attended		
From		To		Did you graduate? YES - NO
College		City Attended		
From		To		Did you graduate? YES - NO
Other		City Attended		
From		To		Did you graduate? YES - NO

REFERENCES

Please list three references

Full Name		**Relationship**	
Company		Phone	
Address			
Full Name		**Relationship**	
Company		Phone	
Address			
Full Name		**Relationship**	
Company		Phone	
Address			

PREVIOUS EMPLOYMENT

Company		Phone	
Address		Supervisor	
Job Title		From	To
Responsibilities			
May we contact your previous supervisor for a reference? YES - NO			
Company		Phone	
Address		Supervisor	
Job Title		From	To
Responsibilities			
May we contact your previous supervisor for a reference? YES - NO			
Company		Phone	
Address		Supervisor	
Job Title		From	To
Responsibilities			
May we contact your previous supervisor for a reference? YES - NO			

MILITARY SERVICE

Branch		From	To
Rank at Discharge		Type of Discharge	
Other than honorable? Explain			

Qualifications

List all Fire and Medical Certifications/with Certification number	
List current & previous fire departments served	

Have you completed a complete physical exam within the last year? YES - NO	Date: ____ / ____ / _____

TRAFFIC RECORD/ARREST AND DETENTION

Driver's License Number - _____

Has your driver's license ever been suspended or revoked? YES - NO

If YES, give details (locations and reasons) - _____

_____

DD Number (bottom of licence) - _____

Do you currently carry auto insurance? YES - NO

Have you ever had a driver's license in any other state? YES - NO

If YES, what state(s) and when - _____

Have you ever been arrested for DWI or DUI? YES - NO

If YES, give details - _____

Have you ever been arrested or detained for any traffic related warrants? YES - NO

If YES, give details - _____

Are there any legal incidents or details which may influence this Departments evaluation of your suitability for employment as a firefighter/emergency medical service provider? YES - NO

If YES, give details - _____

_____

Verification of Employment: I authorize the Westside Volunteer Fire Department/Henderson County Emergency Service District #6 to investigate and verify the facts claimed by me on this application. I understand that government and law enforcement agencies may be contacted in order to fully investigate and verify the information provided by me in this application. I hereby release Westside Volunteer Fire Department/Henderson County Emergency Service District #6, all employers, references, academic institutions and government and law enforcement agencies from any liability arising from their giving or receiving information about my employment history, my academic credentials or qualifications and my suitability for employment with the Westside Volunteer Fire Department/Henderson County Emergency Service District #6.

Accuracy of information: I have reviewed each page to insure all parts are correct and complete. I understand that my eligibility will be based upon the information contained on this application.

At Will: I understand this document is not an offer of employment nor does it constitute an employee contract. I agree and understand that if I am hired by the Westside Volunteer Fire Department/Henderson County Emergency Service District #6, my employment will be at will for an indefinite period of time and may be terminated at any time, with or without cause or notice, at the option of the Westside Volunteer Fire Department/Henderson County Emergency Service District #6 or myself. I understand that I have the right to end my employment at any time and that the Westside Volunteer Fire Department/Henderson County Emergency Service District #6 reserves the same right.

Falsification of Information: I hereby certify that all statements made on this application are true and correct to the best of my knowledge and I understand that any false statement made by me on this application could cause me to be ineligible for employment of terminated from employment. Further, I understand that I am required to abide by all rules and regulations of the employer.

Post Job Offer Drug Test: I understand that if I am offered employment with the Westside Volunteer Fire Department/Henderson County Emergency Service District #6, I will be required to take a post-offer drug/alcohol test. Any offer that I receive will be conditioned upon the results of the post-offer drug/alcohol test. Refusal to take a drug/alcohol screening test will result in disqualification from consideration for employment.

I certify that my answers are true and complete to the best of my knowledge and I hereby acknowledge that I have read, understand and agree with the preceding statements.

_____
Print Name

_____ _____
Signature Date