# Henderson County Emergency Services District No. 6

# Minutes of August 15, 2024

The Board of Emergency Services District No 6 held its monthly meeting on August 15, 2024 at the Westside VFD, 2540 Norris Dr. Chandler TX. 75758. The following agenda items were discussed, considered and action taken as appropriate.

1. Call meeting to order, roll call and establish quorum. Meeting called to order at 6:08 pm. Commissioners present were Gary Dennis, Barry Beresik, Pat Sparks, Rick McCune and Earnest Smith, established quorum, also present was David Slattery. At approximately 7:15 pm, Chief Nicholson, Mike Goebel, Horace Graham, and Kim Stevens joined the meeting.

2. Public comment (any individual may make a presentation relevant to the business of the district of not more the 3 minutes to the Board of Emergency Services Commissioners, after executing the proper form, which may be obtained from the Secretary). There were no requests for comment forms.

3. Consider and take action on Minutes of the previously held Regular Meeting of ESD No.6 Commissioners on July 18, 2024. There were no additions or corrections. Barry Beresik motioned to approve, seconded by Rick McCune. Vote 5/0 to approve; Minutes enclosed in file.

4. Treasurer’s and Investment Reports 6/29/2024 to 7/31/2024, enclosed in file. Sales Tax Allocation Report, enclosed in file.

5. Correspondence Reports.

1. Invoice from Acker & Company for Audit Financial Statements, enclosed in file.
2. Invoice from Slattery Tackett Architects for posting request for CMAR proposals, enclosed in file.
3. Invoice from Slattery Tackett Architects for Schematic Design on proposed Station, enclosed in file.
4. Certificate of SPD Sales and Use Tax Delinquency notice from Texas Comptroller of Public Accounts, enclosed in file.
5. Certified Appraisal Information from Henderson County Appraisal District, enclosed in file.
6. Henderson County Collection Contract; enclosed in file.
7. VFD Report (7/1/2024 to 7/31/2024 Report), roster of volunteers with their certifications, response times, vehicle and equipment status, equipment call log), Training, Calls by Members, and Incident Counts Reports. July 2024 Reports enclosed in file.
   1. Volunteer training – No report.
   2. Monthly vehicle and equipment status – No report.
   3. List of actual responders to calls; Report enclosed in file.
   4. Financial Report (Westside Volunteer Fire Department), No report. (quarterly as required)
   5. Response Times; enclosed with WVFD Report, enclosed in file.
   6. Recruitment; No report.
   7. Status of 2024 grant requests – (#2604 and FEMA); No report.
   8. Overview of fleet and purchasing – Handheld radios to be shipped on 8/16/24, no report on delivery status of mobile radios. Lucas Machine warranty invoice was discussed requiring additional information.

**Old Business**

1. Report and approve expenses for Commissioner’s training – Barry Beresik submitted invoice for training.
2. New Fire Station update.
3. Proposal Log for CMAR’s was discussed by David Slattery. Log enclosed in file.
4. Proposal Log with three submissions were evaluated by David Slattery and discussed. Rick McCune motioned to request a contract be submitted from SCI Construction for CMAR services. Seconded by Earnest Smith, Passed 4/0 with one (1) abstained. Additionally, Rick McCune motioned to have the requested contract from SCI Construction be reviewed by attorney and executed by Gary Dennis. Seconded by Earnest Smith. Passed 5/0.
5. Barry Beresik motioned to request a contract for Civil Engineering services from Stokes and Associates; seconded by Rick McCune. Motion passed 5/0.
6. Discussed minor changes to Building and Site Plans with David Slattery concerning location of heliport and room layout.
7. Long-range planning - WVFD/ESD#6 Long Range Capital Plan; enclosed in file. Motion by Barry Beresik, seconded by Rick McCune to allocate $1,500,000 for Long Range Capital Accruals. Motion passed 5/0.

**New Business**

1. 2024/25 ESD#6 Budget Update– ESD#6 Budget Summary and Breakdown (8/15/24) submitted. Motion by Barry Beresik, seconded by Pat Sparks to amend WVFD’s 2024/25 budget. Passed 5/0. Enclosed in file.
2. Cash Reserve Policy – See “9 “Long Range Planning”, above, concerning Capital Accruals.
3. Discuss September Budget and Planning Calendar – Additional meetings with Slattery & Tackett Architects are anticipated with the design development stage.
4. Reaffirm September Regular Meeting date. The regular meeting will be held on September 19, 2024. Motion made by Pat Sparks, seconded by Barry Beresik to adjourn regular meeting at 8:23 pm; passed 5/0.

Adjourn Regular Session.

Gary Dennis

President