

**Henderson County Emergency Services District No. 6**  
**Minutes of November 30, 2023**

The Board of Emergency Services District No 6 held its monthly meeting on November 30, 2023 at the Westside VFD, 2540 Norris Dr. Chandler TX. 75758. The following agenda items were discussed, considered and action taken as appropriate.

1. Call meeting to order, roll call and establish quorum. Meeting called to order at 7:04 pm. Commissioners present were Gary Dennis, Barry Beresik, Rick McCune, Pat Sparks, and Earnest Smith (arrived at 7:20), established quorum, also present were Chief Nicholson, Mike Goebel, Kim Stevens, and Kim and Phil Emery with Henderson County ESD #8.
2. Public comment (any individual may make a presentation relevant to the business of the district of not more the 3 minutes to the Board of Emergency Services Commissioners, after executing the proper form, which may be obtained from the Secretary). There were no requests for comment forms.
3. Consider and take action on Minutes of the previously held Regular Meeting of ESD No.6 Commissioners on October 19, 2023. There were no additions or corrections. Rick McCune motioned to approve, seconded by Barry Beresik. Vote 4/0 to approve; Minutes enclosed in file.
4. Treasurer's Reports 9/30/2023 to 10/31/2023; Treasurer Report, Regions October 2023 Statement, and Sales Tax Allocation Report, enclosed in file. Barry Beresik motioned to transfer \$60,000 from Simmons Bank to Regions Bank, seconded by Pat Sparks. Motioned approved 4/0.
5. Correspondence Reports.
  - a) ESD Reporting Form – Jan 1, 2024; enclosed in file.
  - b) Credit Card Receipt for Safe-D Conference Hotel reservations; enclosed in file.
  - c) Safe- D Invoice 2024 Annual Conference, Barry Beresik, \$295.00; enclosed in file.
  - d) Invoice from Andy Vaughn – Mowing WVFD Station vacant lot; enclosed in file.
6. VFD Report (10/1/2023 to 10/31/2023 Report), roster of volunteers with their certifications, response times, vehicle and equipment status, equipment call log), Training, Calls by Members, and Incident Counts Reports. October 2023 Reports enclosed in file.
  - a. Volunteer training – 35 total hours
  - b. Monthly vehicle and equipment status – All apparatuses reported to be working.
  - c. List of actual responders to calls; Report enclosed in file.
  - d. Joint bank account (Westside Volunteer Fire Department), Balance of Edward Jones reported at \$261,503.13 with +/- \$41,000 in cash which will be deposited in 3 month CDs, Simmons Bank balance reported at +/- \$42,000 and +/- \$25,000 in Vera Bank.
  - e. Response Times; enclosed with WVFD Report, enclosed in file.
  - f. Recruitment; no report.

- g. Status of 2023 grant requests –#2604 and FEMA); no additional funds are expected to be allocated for additional grants in the foreseeable future. Discussed options for other funding sources.
- h. Overview of fleet and purchasing – Discussed upcoming equipment needs to include automated CPR system and needed training for all equipment. Discussed the needed storage of Texas Parks and Wildlife’s rescue boat within the District with consideration given to the covered area at the WVFD Station.
- i. Uniform patches were delivered for day uniforms.
- j. SRP, Service Recognition Program, nine WVF Volunteers qualified for recognition.

### **Old Business**

- 7. Discuss and report on Commissioners’ training – Training Certificates from Gary Dennis and Barry Beresik enclosed in file. (See Item 5, b. and c. for expense reimbursements for training).
- 8. New Fire Station update. Board will vet Slattery and Tackett Architects on Dec. 7, 2023.
- 9. 2024 Westside #6 Contract – No Report.
- 10. Westside VFD Accident and Reporting Procedures. No Report.
- 11. Status of Westside IRS appeal – No report.
- 12. Audit Report – Information requested from Acker & Company has been forwarded to Mary Bonfanti. Rick McCune reported that ESD’s bookkeeping and accounting systems have been converted, integrated and interfaced with Quickbooks, giving efficient and effective preparation of the annual audit.

### **New Business**

- 13. November Budget and Planning Calendar - Discussed upcoming dates concerning Audit, Budget, and Contract for 2023/24.
- 14. Reaffirm November Regular Meeting date. The regular meeting will be held on December 14, 2023. Motion made by Par Sparks, seconded by Rick McCune to adjourn regular meeting at 7:47, passed 5/0.

Adjourn Regular Session.

Gary Dennis  
President