

Henderson County Emergency Services District No. 6
Minutes of May 23, 2019

The Board of Emergency Services District No 6 held its monthly meeting on May 23, 2019 at the Westside VFD 2540 Norris Dr. Chandler TX. 75758. The following agenda items were discussed, considered and action taken as appropriate

1. Call meeting to order, roll call and establish quorum. Meeting called to order at 7:04. Commissioners present were Gary Dennis, Barry Beresik, Rick McCune, Pat Sparks, Earnest Smith established quorum, and also present was Chief Nicholson.
2. Public comment (any individual may make a presentation relevant to the business of the district of not more the 3 minutes to the Board of Emergency Services Commissioners, after executing the proper form, which may be obtained from the Secretary. There were no requests for comment forms.
3. Consider and take action on Minutes of the previously held Regular Meeting and Public Meeting of ESD No.6 Commissioners on April 18, 2019. There were no additions of corrections. Pat Sparks moved to approve, seconded by Rick McCune. Vote 5/0 to approve.
4. Treasurer's Reports for April 2019. Attached.
5. Correspondence Reports
 - a. Submitted Henderson CAD 2017 financial audit, copy attached
 - b. Submitted letter from IRS of Assignment of Employer Identification Card, notice attached
 - c. Submitted Notice of Sales Tax Rate and direct deposit instructions from Texas Comptrollers of Public Accounts, letter attached
 - d. Submitted welcome Letter from Texas Comptrollers of Public Accounts as bring the 331st Texas special taxing district, letter attached.
 - e. Notice from Texas Comptroller of Public Accounts concerning repeal of Telecommunications Exemption and sample of Sales Tax Allocation Summary, attached.
 - f. Notice from Texas Comptroller of Public Accounts Special Purpose Fact Sheet, attached.
6. WVFD Report (April Incident Counts categorized by types of incidents, monthly training reports, Report, attached.
 - a. Copy of the interlocal contract with County to be scanned and emailed to commissioners
 - b. Status of bunker gear order. – Ordered 6 sets of gear; sizing June 4th
 - c. Discuss response time program. – Chief Nicholson is in process of redoing report to include breakdown of response times and call data
 - d. Commissioner Rotation and Training – Chief Nicholson discussed the dates of the WVFD's member, board, and steering committee meetings and events. A rotation schedule for commissioners to attend these meetings is proposed to be distributed.
 - e. Status of Extractor Dryer – Discussion concerning the ordering of extractor dryer, washer and rack was discussed. Tabled pending further consideration by WVFD.
 - f. Response Time Program. Discussed automation of incident call data to include response times, Tabled

OLD BUSINESS

7. Discuss and report on Commissioner's training. Commissioner's training certificates attached
8. Sub-Committee Reports - Communication and Capital/Long Range Planning; Tabled
9. Report on actions taken on managing bank accounts. Copy attached of EIN letter for Emergency Services District, noting required change to Henderson County Emergency District No. 6. Direct Deposit Authorization Form from the State of Texas using Temporary TIN attached. Attached is Letter of Credit from Citizens State Bank. Rick McCune was to close and move VeraBank Money Market account to Citizens State Bank. Attached is letter to IRS requesting change of entity name from Emergency Services District to Henderson County Emergency Services District 6. Attached is Change of Responsible Party Form. Attached is copy of official Letter of Credit from Federal Home Loan Bank of Dallas. Discussed safe location for official documents.
10. Discussed 2019-2020 Budget and Planning Calendars. Long Range Capital Budget presented, (Tabled for further consideration).
11. Discussed and take action on ESD#6 and Westside VFD joint bank account. Chief Nicholson indicated the approval of the WVFD's board to have joint account with ESD #6. (Tabled)
12. Discussed future changes to the Westside VFD contract. Sample contract was reviewed by Chief Nicholson with notes for clarification and discussion. Contract and notes to be scanned and sent to Commissioners. (Action Tabled)
13. Discussed VFD grant program #2604, DOD property program, FDA grants and FEMA grants. (Tabled)
14. Discussed free physicals for all volunteer firefighters; Physical information was left for Chief Nicholson. (Action Tabled for consideration by Chief Nicholson)

NEW BUSINESS

15. Reaffirm June Regular Meeting date. The Regular Meeting for June was set for June 20, 2019 at 7:00

Rick McCune made a motion to adjourn 2nd by Pat Sparks vote 5/0 to Adjourn at 9:10.

Adjourn

The presiding Officers may, at any time, invoke the authority granted by Government Code, Title 5, Sub-Title A. Open Government, Chapter 551 Open Meetings. Section 551.071, 551.072, 551.073, 551.074 and enter Executive Session when such action is deemed necessary.

Henderson County Emergency Services District No. 6

Gary Dennis
President